



## ACCOMMODATION & TRAVEL BOOKING FORM

### SECTION A: DELEGATE CONTACT DETAILS

Surname:		First Name:		Title:	
Organisation:					
Mailing Address:					
City:		State:		Postcode:	
Telephone (Work):			Mobile:		
Email:					

### SECTION B: ACCOMMODATION

<b>Sofitel Brisbane Central</b>	5 star	<i>25 minute walk to venue</i>	Superior Room	\$275.00
<b>Hilton Brisbane</b>	5 star	<i>20 minute walk to venue</i>	King Deluxe Room	\$290.00
<b>Conrad Treasury</b>	5 star	<i>10 minute walk to venue</i>	Deluxe Room	\$285.00
<b>Rydges Southbank</b>	4 star	<i>Adjacent to venue</i>	Standard Queen Room	\$249.00
			Superior Room	\$269.00
			Deluxe Room	\$289.00
			King Suite	\$329.00
<b>Mantra Southbank</b>	4.5 star	<i>3 minute walk to venue</i>	Studio Room	\$221.00
			1 Bedroom Apartment	\$261.00
<b>Oaks Casino Towers</b>	4.5 star	<i>10 minute walk to venue</i>	1 Bedroom Apartment	\$199.00
			2 Bedroom Apartment	\$286.00
<b>Citigate King George</b>	4.5 star	<i>20 minute walk to venue</i>	Citigate Room	\$195.00
<b>Mercure Brisbane</b>	4 star	<i>10 minute walk to venue</i>	Superior City View	\$194.00
<b>Chifley at Lennons</b>	4 star	<i>10 minute walk to venue</i>	Deluxe Room	\$220.00
<b>Central West End Apartments</b>	4 star	<i>10 minute walk to venue</i>	1 Bedroom Apartment	\$235.00
			2 Bedroom Apartment	\$335.00
<b>Riverside Hotel</b>	4 star	<i>10 minute walk to venue</i>	Hotel Rooms	\$160.00
			1 Bedroom Apartment	\$180.00
<b>Park Regis</b>	4 star	<i>15 minute walk to venue</i>	Hotel Room	\$170.00
			1 Bedroom Apartment	\$185.00
<b>Park View Apartments</b>	4 star	<i>5 minute walk to venue</i>	Studio Room	\$150.00
<b>Ibis Brisbane</b>	3.5 star	<i>10 minute walk to venue</i>	Standard Room	\$159.00
<b>Edmondstone Motel</b>	3 star	<i>5 minute walk to venue</i>	Standard Room	\$129.00
<b>Hotel George Williams</b>	3 star	<i>15 minute walk to venue</i>	Queen Room	\$135.00



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### SECTION C: ACCOMMODATION BOOKING & DEPOSIT DETAILS

Please indicate your accommodation preference and requirements below:

Hotel Preference:		2nd Preference:	
Room Type:		Share with:	
Arrival Date:	ETA:	Departure Date:	

Special Requirements:

A deposit is required to secure and confirm your accommodation. This can be provided by either credit card or cheque, and will be equivalent to one night's accommodation.

If utilising your credit card, please complete the payment section E, by ticking the box marked credit card. In ticking this box the accommodation venue may charge the equivalent of one night's accommodation to your credit card prior to arrival. (An imprint of your credit card will be required upon check in and your full account is to be settled with the hotel on departure. NB No monies will be debited from your credit card by Ozaccom Pty Ltd for accommodation.) Alternately, if you are paying the one night deposit requirement by cheque, tick the cheque payment box and insert the accommodation deposit of one night where stated in section E and include this amount in the cheque total.

International delegates choosing to pay by cheque must provide an international bank draft in Australian Dollars and drawn on an Australian Bank and Branch.

**SUB TOTAL SECTION B/C AUD** \_\_\_\_\_

### SECTION D: AIR TRAVEL REQUIRMENTS

Ozswings Travel, a division of Ozaccom Pty Ltd, has been appointed to assist delegates with their travel needs. Ozswings is able to assist you with Domestic and International travel. By completing the below, an Ozswings consultant will contact you to discuss the flight options available for your intended travel. Alternately please contact Ozswings on 1800 814 611. Travel Management fees apply.

Departure Airport:	Departure Date:	Departure Time:
Return Airport:	Return Date:	Return Time:
Airline:	Frequent Flyer No.:	Class of Travel:

### SECTION E: PAYMENT DETAILS

Accommodation Deposit (1 night deposit)	Section B/C	\$ _____
<b>TOTAL</b>		\$ _____
<input type="checkbox"/> Cheque Payments: (Payable to Ozaccom Pty Ltd)		<input type="checkbox"/> Credit Card Payments: (Please provide details below)
<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa	<input type="checkbox"/> Amex <input type="checkbox"/> Diners Club
Credit Card Number:  _ _ _ _   _ _ _ _   _ _ _ _   _ _ _ _		Expiry Date:  _ _ _ _
Cardholder's Name:		
Cardholders Signature:		

### SECTION F: BOOKING CONDITIONS

Accommodation room rates are valid for the conference only if booked through Ozaccom. Rates include GST, are quoted on a per room per night basis and are for the room only. Rates and all information are current at time of printing and are subject to change without prior notification. Accommodation bookings made after 5 April 2011 may be subject to further terms & conditions. Though every effort is made to secure your accommodation preference, should the hotel have a full-house situation, your second preference will automatically be selected. Written confirmation will be advised by email - if no email address is supplied, a confirmation letter will be forwarded by post. Accommodation Tax Invoices will be issued by your chosen hotel upon checkout. Please note hotels may charge a credit card fee.

Please forward your completed form to: **Ozaccom Pty Ltd**  
PO Box 104, RBH Post Office 4029 Email - ozaccom@ozaccom.com.au  
Tel - 07 3854 1611 Fax - 07 3854 1507 Toll Free - 1800 814 611