

## Registration Form

PLEASE PHOTOCOPY AS REQUIRED, one form per delegate, keep a copy for your records.

Complete and fax the form to: OzAccom Fax: 07 3854 1507

or mail to: TRA short course, c/- Ozaccom, PO Box 104, RBH Post Office QLD 4029

Please see conditions below. Please print clearly in black pen.

### PARTICIPANT'S DETAILS

Name: .....Preferred: .....

Organisation: .....Position: .....

Postal Address: .....

City/State/Postcode:.....

Tel: .....Fax: .....

Email: .....

Special Requirements (eg vegetarian, wheelchair): .....

### REGISTRATION FEES

Registration includes attendance at all sessions, course materials (course notes, comprehensive reference list), morning and afternoon refreshments and lunch. All prices are in Australian dollars & include GST.

FULL registration fee, per person:

[.....] people at \$1,320.00

Total \$.....

### PAYMENT

All fees must be paid prior to the course. Confirmation of registration & tax invoice will be sent

Cheque – please make payable to OzAccom Pty Ltd and return to the address below.

*Cheques and bank drafts must be drawn on an Australian Bank in Australian dollars*

Please debit my credit card  MasterCard  Visa  Amex  Diners' Club

*for the total amount owing on this form and fax to Ozaccom on 07 3854 1507*

Please note that debits to your credit card will appear as Ozaccom on your statement.

Card No: .....Expiry Date: .....

Cardholders name: .....Signature: .....

For information on accommodation and travel or any registration matters contact:

The OzAccom Group Tel: 07-3854 1611 Fax: 07-3854 1507 e-mail: [ozaccom@ozaccom.com.au](mailto:ozaccom@ozaccom.com.au)  
PO Box 104, RBH Post Office QLD 4029

#### IMPORTANT CANCELLATION & TRANSFER CONDITIONS:

**Cancellation Policy:** Cancellation and refund requests must be submitted in writing and received 10 business days before the start of the event for a full refund, less \$150 administration fee. Refunds are not possible after this time & the full fee is payable, unless there are documented extenuating circumstances of a personal nature (eg accident or illness) in which case the conditions immediately above apply. Substitute participants are welcome any time without incurring administration fees

*Privacy Statement: Please note that in registering for this conference, relevant details will be incorporated into a delegate list for the benefit of all delegates and may be available for parties directly involved in running this the course.*