



promoting  
sustainable  
practices

conference and exhibition

5 - 7 may 2008

melbourne exhibition  
and convention centre

## ACCOMMODATION & TRAVEL BOOKING FORM

**CROWN TOWERS—5 Star**  
**Standard Room \$345.00**

5 minute walk to Melbourne Convention Centre

**MELBOURNE SHORT STAY APARTMENTS—4.5 Star**  
**1 Bedroom \$175.00 / 2 Bedroom, 1 Bathroom \$215.00**  
**2 Bed, 2 Bath \$235.00 / 3 Bed, 2 Bath \$325.00**

10 minute walk to Melbourne Convention Centre

**THE GRAND HOTEL—5 STAR**

**Studio \$255.00 / 1 Bedroom \$285.00**

5 minute walk to Melbourne Convention Centre

**OAKS ON COLLINS—4.5 STAR**

**Studio Executive \$169.00**

10 minute walk to Melbourne Convention Centre

**CLARION SUITES GATEWAY—4.5 Star**

**Studio \$199.00 / 1 Bedroom \$219.00**

**2 Bedroom Interconnecting \$385.00**

10 minute walk to Melbourne Convention Centre

**THE SWANSTON HOTEL, GRAND MERCURE—4.5 Star**  
**Executive Room \$219.00**

5 minute taxi ride to Melbourne Convention Centre

**CROWN PROMENADE—4.5 Star**

**Standard Room \$250.00**

5 minute walk to Melbourne Convention Centre

**HOTEL ENTERPRIZE—3.5 Star**

**Budget Room \$100.00 / Superior Room \$140.00**

8 minute walk to Melbourne Convention Centre

**RIVERSIDE APARTMENTS—4 Star**

**Highlander 1 Bedroom \$169.00**

**Riverside 1 Bedroom \$203.00**

**Riverside 2 Bed, 1 Bath \$272.00**

**Riverside 2 Bed, 2 Bath \$303.00**

5 minute walk to Melbourne Convention Centre

**MERCURE HOTEL WELCOME—3.5 Star**

**Standard Room \$139.00**

5 minute taxi ride to Melbourne Convention Centre

**MEDINA EXECUTIVE NORTH BANK—4.5 Star**

**1 Bedroom Apartment \$205.00**

5 minute walk to Melbourne Convention Centre

**TRAVELODGE SOUTHBANK—3.5 Star**

**Standard Room \$139.00**

10 minute walk to Melbourne Convention Centre

**RENDEZVOUS HOTEL MELBOURNE—4.5 STAR**

**Deluxe Room \$218.00 / Commerce Room \$230.00**

10 minute walk to Melbourne Convention Centre

**HOTEL IBIS LITTLE BOURKE STREET—3 Star**

**Standard Room \$149.00 (3 May)**

**Standard Room \$139.00 (4-8 May inclusive)**

15 minute walk to Melbourne Convention Centre

PLEASE NOTE: All accommodation rates are listed in Australian dollars and are valid for the Conference only if booked through OzAccom. Rates include GST, are quoted on a per room per night basis and are for the room only. Rates and all information are current at time of printing and are subject to change without prior notification. Bookings made after 5 April 2008 may be subject to further terms & conditions.

**Please indicate your accommodation and air travel requests on this page and return to:**

**OzAccom & OzWings**  
PO Box 104 RBH Post Office Q 4029  
P: 07 3854-1611  
F: 07 3854-1507  
Toll Free: 1800 814 611  
E: [ozaccom@ozaccom.com.au](mailto:ozaccom@ozaccom.com.au)



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## ACCOMMODATION & TRAVEL BOOKING FORM

### DELEGATE CONTACT DETAILS

Last Name:..... First Name:..... Title:.....  
 Organisation:.....  
 Mailing Address:.....  
 City:..... State:..... Postcode:..... Telephone (Work):.....  
 Facsimile:..... Telephone (Other):.....  
 Email:..... Hotel Preference:.....  
 2<sup>nd</sup> Preference:..... Room Type:.....  
 Share With:..... Arrival Date:.....  
 Departure Date:..... ETA:..... ETD:.....

### DISCOUNTED DOMESTIC AIR TRAVEL

We are pleased to advise Qantas, Jet Star and Virgin Blue Airlines are available for your conference and meeting travel, with all domestic bookings being processed through OzWings (a division of OzAccom). OzWings is a licensed travel agent, please contact our office for all your travel requirements. Please note there is a \$27.50 travel management fee per flight booking.

Please indicate your requirements below.

Departure Date:...../...../..... Return Date:...../...../.....  
 Departure Airport:..... Preferred Time: : am/pm  
 Return Airport:..... Preferred Time: : am/pm  
 Class of Travel (Please indicate).....  
 Frequent Flyer No & Airline:.....  
 .....

#### Qantas

- Super Saver
- Economy Class
- Business Class

#### Virgin Blue / Jet Star

(Payment must be made at time of booking)

- Fully Flexible Fare
- Saver Fare (Conditions Apply)

Please fill in the above details and our travel consultants will contact you to finalise details and arrange payment.

### DEPOSIT REQUIREMENTS

Deposit Enclosed: \$.....

To secure and confirm your accommodation, credit card details are required as a guarantee. These details will be passed on to the hotel and it is at the hotel's discretion as to whether a deposit will be charged prior to arrival. An imprint will be required upon check in and your full account is to be settled with the hotel on departure. *NB No monies will be debited from your credit card by OzAccom for accommodation.* Alternatively, a deposit of one night's accommodation by cheque is acceptable. Cheque payments should be made payable to Ozaccom Pty Ltd. International delegates must provide an international bank draft, in Australian Dollars and drawn on an Australian Bank and Branch.

### CREDIT CARD DETAILS

Type of Card:..... Card Number:..... Expiry...../.....  
 Cardholder's Name:..... Cardholder's Signature:.....

Though every effort is made to secure your accommodation preference, should the Hotel have a full-house situation, your second preference will automatically be selected. Written confirmation will be advised by email - if no email address supplied, a confirmation letter will be forwarded by post. Accommodation Tax Invoices will be issued by your chosen hotel upon checkout.

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